# Jefferson County Land & Water Conservation Committee Agenda "Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse 311 S Center Ave, Rm 205 Jefferson, WI 53549-1701

Wednesday, February 17, 2021 @ 8:30 am

Join Zoom Meeting
<a href="https://zoom.us/j/94186699586">https://zoom.us/j/94186699586</a>

Meeting ID: 941 8669 9586#

Dial by your location: +1 312 626 6799

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep)

- 1. Call to Order
- 2. Roll Call (Establish a Quorum)
- 3. Certification of Compliance with the Open Meetings Law
- 4. Review of the February Agenda
- 5. Approval of the January 20, 2021 Meeting Minutes
- 6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) February 2021 Report
  - Introduction of FSA Representative
- 8. Discussion and Possible Action on Wildlife Damage Claims for 2020 Dave Terrall, USDA Wildlife Services
- 9. Discussion and Possible Action on Harvest Waiver Exemptions Dave Terrall, USDA Wildlife Services
- 10. Discussion on Natural Resources Conservation Service (NRCS) Report
- 11. Discussion on Departmental Updates
- 12. Discussion and Possible Action on the 2021 LWCD Budget Amendment for the Multi-Discharger Variance
- 13. Discussion and Possible Action on Notices of Noncompliance Farmland Preservation Program (FPP)
- 14. Discussion and Possible Action on Cancellation of Notices of Noncompliance FPP
- 15. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
- 16. Review of the Monthly Financial Report (December 2020)
- 17. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting March 17, 2021 @ 8:30 am in Room 205
- 18. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Land & Water Conservation Committee Minutes January 20, 2021

#### 1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Dan Herbst (UWEX Member), and John Kannard (UWEX Member) were present. Walt Christensen (Vice-Chairperson) and Margaret Burlingham (PACE Rep) were present via Zoom. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD. Mike Kelly (Secretary) was absent.

• Others in Attendance: Anita Martin, Frankie Fuller via Zoom.

# 2. Roll Call (Establish a Quorum):

A quorum was established.

# 3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

#### 4. Review of the January Agenda:

The January agenda was reviewed by the committee members. No changes were proposed.

# 5. Approval of the December 16, 2020 Meeting Minutes:

Herbst made a motion to approve the December 16, 2020 meeting minutes as written, Kannard seconded. Motion passed 5/0.

#### 6. Public Comment:

There were no comments.

# 7. Communications:

• Department of Agriculture, Trade & Consumer Protection January 2021 Report.

# 8. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

# 9. Discussion on Departmental Updates:

The Multi-Discharger Variance Application has been submitted. The Farm Service Agency (FSA) rep position is vacant. FSA will assign someone to be appointed to the LWCD by the County Board Chairman at the February meeting. Cicero is working with Human Resources to post the Water Resources Management Specialist position.

10. Discussion and Possible Action on Entering into a Lease for Agricultural Land at Dorothy Carnes
Park between Jefferson County and WD Hoard & Sons Company: The Chairman was informed there
is no requirement for this lease to be approved by the LWCC therefor this matter does not need to
be acted on by the LWCC after further review by Corporation Counsel.

# 11. Discussion and Possible Action on 2021-2030 Land and Water Resources Management Plan and Resolution:

https://www.jeffersoncountywi.gov/Reports/Plans/2021-2030%20Land%20and%20Water%20Resources%20Management%20Plan.pdf Herbst made a motion to approve the resolution as presented and forward it on to the County Board, Christensen seconded. Motion passed 5/0.

- **12.** Discussion and Possible Action on Notices of Noncompliance Farmland Preservation Program **(FPP):** There were no notices.
- **13.** Discussion and Possible Action on Cancellation of Notices of Noncompliance FPP: There were no cancellations.
- 14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE)
  Applications & Baseline Documentation:

The deadline for new applications to NRCS is February 2021. There are no new applications at this time.

15. Review of the Monthly Financial Report (November):

The most recent statement of revenues and expenditures was distributed.

16. Discussion on Items for the Next Agenda:

Possible agenda items include: No new agenda items were proposed.

• Next Scheduled Meeting: February 17, 2021 @ 8:30 am in Room 205

#### 17. Adjournment:

Kannard made a motion to adjourn at 8:55 am, Herbst seconded. Motion passed 5/0.

Kim Liakopoulos Administrative Specialist I ~ LWCD

#### RESOLUTION NO. 2020-\_\_\_

# Amending the 2021 Land and Water Conservation Department Budget

# **Executive Summary**

The multi-discharger phosphorus variance is available to facilities (point sources) who are permitted by the state to discharge treated wastewater via a pipe to a waterbody. The variance gives facilities a time extension to comply with more restrictive phosphorus limits for their discharge. During the time extension, facilities are required to reduce their phosphorus discharge and implement a watershed project to help reduce phosphorus pollution that enters waterbodies from the land (nonpoint sources). Among the options for implementing a watershed project, facilities can choose to make a payment in the amount of \$50 times the number of pounds of phosphorus that exceeds their target phosphorus discharge. The funds are then offered to the Land and Water Conservation Departments located in their watershed.

In 2020, five facilities in the Upper Rock River Watershed and one facility in the Middle Rock River Watershed elected to use the multi-discharger variance and chose to allocate funds to Land and Water Conservation Departments in their watershed. A portion of Jefferson County is located in the Upper and Middle Rock River Watersheds, so funds are available to implement projects that reduce phosphorus nonpoint sources. The Land and Water Conservation Committee reviewed this Resolution at its February 17, 2021 meeting and recommended sending to the Finance Committee. The Finance committee considered this resolution at its meeting on February 19, 2021 and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County Land and Water Conservation Department applied for funds through the multi-discharge phosphorus variance in December 2020 after the 2021 Budget was approved by the County Board, and

WHEREAS, the amount of money allocated for use by Jefferson County Land and Water Conservation Department was determine in February 2021 to be \$20,777, and

WHEREAS, at least 65% of the funds must be used on conservation practices that bring agricultural sources into compliance with state standards, and up to 35% of the funds can be used for staffing, innovative projects, monitoring, modeling, and demonstrations, and

WHEREAS, the Jefferson County Land and Water Conservation Department staff routinely work to implement conservation practices on agricultural land, and

WHEREAS, the Jefferson County Land and Water Conservation Department must develop a plan to use the funds, use the funds appropriately, and submit annual reports to the state until funds are used, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the amendment of the 2021 Land and Water Conservation Department budget to include \$20,777 for the multi-discharger variance program.

Fiscal Note: This is a budget amendment that increases revenue and expenditures by \$20,777. Funds can offset the work of staff to implement the program. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).

Aves:	Noes:	Abstain:	Absent:	Vacant:	

Referred By: Finance Committee

03-09-21



# **DATCP REPORT**

# Bureau of Land and Water Resources February 2021

# **Soil and Water Resources Management Grants**

- The last day to submit reimbursement requests for all 2020 SWRM grants is February 15, 2021.
- Supplemental SEG Grant applications are due on February 15, 2021.
- The 2022 Joint DATCP/DNR Nonpoint Source Grant Application is available on the SWRM Grant Resources webpage.

#### **Nutrient Management Training**

- Nutrient Management and SnapPlus Hotline: UW Nutrient and Pest Management staff are "on-call" to assist LCD staff, farmers, and landowners with nutrient management planning. Their schedule and contact information is located here.
- Online NM Training: The UW NPM team is hosting five online Nutrient Management Planning classes (principles of NM planning—NOT SnapPlus classes) in January through March. The remaining training dates are February 3<sup>rd</sup>, February 6<sup>th</sup>, and March 1<sup>st</sup>. The rest of the details are in the attached sheet.

# **Producer-led Grant Program**

- Reimbursement requests for 2019 Extended and 2020 grant awards are due February 15, 2021.
- Starting in 2021, we are requesting Match information be provided as part of the reimbursement request.
- The Annual Report form is available via the new SharePoint site.
  - o Open ProducerLedSP\_Guide.docx
  - o <u>Follow</u> this document to get updates in your newsfeed.

# **Land and Water Conservation Board-LWRM Plans**

- The February 2<sup>nd</sup> meeting of the Land and Water Conservation Board (LWCB) will be conducted over Microsoft Teams. To join the meeting remotely, please follow the instructions in the <a href="meeting agenda">meeting agenda</a>. Contact <a href="meeting agenda">zach.zopp@wisconsin.gov</a> for questions regarding joining via Microsoft Teams. Counties that are working through the LWRM plan revision process during COVID-19 restrictions may have questions and concerns about the requirements that need to be met for plan approval. Contact <a href="meeting-lisa.trumble@wisconsin.gov">Lisa.trumble@wisconsin.gov</a> to discuss possible options to completing your plan revisions.
- At the February 2<sup>nd</sup> meeting, Jefferson, Marathon, and Marinette will present their LWRM plan revisions to the Board.

#### **Annual Reports to DATCP**

• Counties received a link to complete their annual report for 2020. **Reports are due March 15, 2021**. Information gathered is used to develop the *Wisconsin Soil and Water Conservation Annual Report*. If you have a story you would like featured or you need the link resent, please contact Coreen Fallat; <a href="mailto:coreen.fallat@wisconsin.gov">coreen.fallat@wisconsin.gov</a>.

# **Agricultural Impact Statement (AIS)**

• The AIS program has published an addendum to the existing agricultural impact statement for the Lakeshore Lateral Natural Gas Pipeline project in Walworth, Kenosha and Racine Counties on January 21<sup>st</sup>, 2021. Access the addendum <a href="https://example.com/here">here</a> or visit <a href="mailto:agimpact.wi.gov">agimpact.wi.gov</a> for more information. Contact <a href="mailto:zach.zopp@wisconsin.gov">zach.zopp@wisconsin.gov</a> for questions regarding the statement or the AIS program.

#### **Conservation Reserve Enhancement Program (CREP)**

- An active email address and phone number for all landowners and those receiving payments is required on the CREP LWR-283. Not including this information will delay processing of the agreement. Please be sure this is filled in prior to submitting the LWR-283 to DATCP.
- FSA authorized CREP FFY2021 enrollment under CRP sign up #55 and began accepting offers on 10/1/2020. CREP enrollment will remain open until 9/30/2021 unless otherwise notified by FSA. Offers for re-enroll can be made 6 months prior to the CRP-1 expiration (April, 2021). State and Federal incentive and cost share rates for CREP continue as in previous years.
- Virtual CREP 101 Training is offered by DATCP to all CREP counties. The training is offered per LCD request and reviews program requirements, landowner engagement, agency partnership coordination and county administrative processes. All local agency partners are invited to attend and the training is valuable to both new and seasoned local CREP staff. Please contact Brian Loeffelholz at <a href="mailto:Brian.Loeffelholz@wisconsin.gov">Brian.Loeffelholz@wisconsin.gov</a> to set up a time for training in your county.

#### Farmland Preservation Program and Agricultural Enterprise Areas

- The 2021 Agricultural Enterprise Area (AEA) petition cycle is now open. AEA petitions and modification petitions for the 2021 cycle are available <a href="mailto:here">here</a>. Please contact <a href="mailto:DATCPWorkingLands@wisconsin.gov">DATCPWorkingLands@wisconsin.gov</a> with questions, for additional resources, or to set up a digital landowner informational meeting in 2021.
- Counties with landowners that claim the tax credit on schedule FC-A should continue to submit updates for their Tax Year 2020 DOR Spreadsheets to <u>DATCPWorkingLands@wisconsin.gov</u>. Please do not include landowner information for participants who will not be eligible to claim until Tax Year 2021.
- The 2017-2019 Farmland Preservation Biennial Report is now available.
- The farmland preservation zoning ordinance for the Town of Hubbard, Dodge County was approved.

# **Training Efforts (Statewide Interagency Training Committee – SITCOM)**

• Planning for trainings to be offered in 2021 is underway! The Area Interagency Training Committees (AITCOMs) and the State Interagency Training Committee (SITCOM) are using the training needs assessment completed by county and agency conservation staff last year to guide the planning. For more information about state training efforts and to view meeting materials for SITCOM, visit the WIL+W webpage.

# **Staffing Update**

- Taylor Hundley recently started at DATCP as the Southeast Area Engineer. Taylor previously worked at a consulting firm and specialized in solid waste design, including design of new cells and methane collection systems and development of stormwater management plans. She has a degree from UW-Platteville and enjoys hunting, fishing, camping, hiking and reading. Welcome, Taylor!
- DATCP currently is recruiting for two conservation specialists in the Bureau of Land and Water Resources, so we will have more updates early in 2021.



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 Jefferson County
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 FLEXIBLE PERIOD REPORT
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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
12401 Land Conservation						
12401 411100 General Property Taxes 12401 421001 State Aid 12401 432099 Other Permits 12401 451010 Sale Of Maps & Plat Books 12401 451020 Other Fees 12401 451020 Other Fees 12401 451020 Tree Sales 12401 458001 Tree Sales 12401 458005 Ag & Hortic Supply Revenue 12401 458009 Livestock Siting App Review F 12401 458012 Public Land Consv Fees 12401 458012 Public Land Consv Fees 12401 511110 Salary-Permanent Regular 12401 511110 Salary-Permanent Regular 12401 511210 Wages-Regular 12401 511210 Wages-Regular 12401 511210 Wages-Overtime 12401 511220 22101 Wages-Overtime 12401 511230 Wages-Longevity Pay 12401 511241 Social Security 12401 512141 Social Security 12401 512142 Retirement (Employer) 12401 512142 Retirement (Employer) 12401 512144 Health Insurance 12401 512144 Z2101 Health Insurance 12401 512145 Life Insurance 12401 512145 Life Insurance 12401 512146 Workers Compensation 12401 512151 HSA Contribution 12401 512173 Dental Insurance 12401 512173 Dental Insurance 12401 531310 Office Equipment 12401 531311 Postage & Box Rent 12401 531311 Printing & Duplicating 12401 531314 Small Items Of Equipment	-353,457 -180,000 -100 -100 -100 -100 -10,000 -2,250 -21,000 80,088 0 0 304,585 0 0 0 811 28,483 0 26,020 64,795 0 0 9,000 5,448 0 100 700 1,000 1,500 1,200 1,200	000000000000000000000000000000000000000	-353,457 -180,000 -150 -100 -100 -100 -10,000 -2,250 -21,000 80,088 0304,585 0 0 811 28,483 026,020 64,795 0 9,000 5,448 0 100 700 1,000 1,500 1,200 700 1,200	-353,457.00 -179,819.00 -200.00 -338.25 -200.85 -8,460.60 -2,050.00 -16,295.00 -79,106.39 1,210.05 239,363.73 6,953.37 15.01 30.03 858.75 23,370.12 21,555.58 553.05 45,617.60 1,216.22 83.32 3.01 298.72 83.32 3.01 298.72 9,231.82 3,817.93 133.80 40.00 16.91 .00 950.70 165.15 249.07 283.55	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 100.0% -181.00 99.9% 50.00 133.3% -100.00 .0% 238.25 338.3% 100.85 200.9% -1,539.40 84.6% -100.00 .0% -200.00 91.1% -300.00 .0% -4,705.00 77.6% 982.04 98.8% -1,210.05 .0% 65,221.16 78.6% -6,953.37 .0% -15.01 .0% -30.03 .0% -47.50 105.9% 5,112.73 82.0% -316.12 .0% 4,464.61 82.8% -553.05 105.9% 5,112.73 82.0% -316.12 .0% 4,464.61 82.8% -553.05 .0% 19,176.97 70.4% -1,216.22 .0% 11.60 87.8% -3.01 .0% -298.72 .0% 9,000.00 .0% -9,231.82 .0% 1,630.07 70.1% -133.80 .0% 60.00 40.0% 683.09 2.4% 1,000.00 .0% 549.30 63.4% 1,000.00 .0% 549.30 63.4% 1,000.00 .0% 549.30 63.4% 1,034.85 13.8% 450.93 35.6% 916.45 23.6%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE PCT BUDGET USED
12401 531321 Publication Of Legal Notice 12401 531324 Membership Dues 12401 531341 Agricultural & Hortic Suppli 12401 531348 Educational Supplies 12401 531351 Gas/Diesel 12401 532325 Registration 12401 532332 Mileage 12401 532335 Meals 12401 532336 Lodging 12401 533236 Telephone & Fax 12401 533236 Wireless Internet 12401 535242 Maintain Machinery & Equip 12401 535242 Maintain Machinery & Equip 12401 535349 Other Supplies 12401 571004 IP Telephony Allocation 12401 571005 Duplicating Allocation 12401 571009 MIS PC Group Allocation 12401 571010 MIS Systems Grp Alloc(ISIS) 12401 591519 Other Insurance	50 2,000 6,000 100 1,200 1,000 200 600 200 1,300 2,000 400 300 890 282 16,910 4,386 3,914	0 0 0 0 0 0 0 0 0 0 0	50 2,000 6,000 100 1,200 1,000 200 600 200 1,300 2,000 400 300 890 282 16,910 4,386 3,914	75.00 1,901.00 4,103.93 .00 411.23 150.00 .00 .00 .00 284.42 1,069.48 2,263.29 .00 42.13 815.87 258.50 15,500.87 4,020.50 3,825.01	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-25.00 150.0% 99.00 95.1% 1,896.07 68.4% 100.00 .0% 788.77 34.3% 850.00 15.0% 100.00 .0% 200.00 .0% 600.00 .0% -84.42 142.2% 230.52 82.3% -263.29 113.2% 400.00 .0% 257.87 14.0% 74.13 91.7% 23.50 91.7% 1,409.13 91.7% 365.50 91.7% 88.89 97.7%
12402 Wildlife Crop Damage  12402 421001 State Aid	-20,000	0	-20,000	-17,713.07	.00	-2,286.93 88.6%
12402 529299 Purchase Care & Services 12404 Local Cost Share Program	20,000	0	20,000	17,713.07	.00	2,286.93 88.6%
12404 421001 State Aid 12404 472337 24404 Municipal Grant Revenue 12404 521219 Other Professional Serv 12404 521219 24401 Other Professional Serv 12404 529299 Puchase Care & Services 12404 529299 24403 Purchase Care & Service 12404 699700 Resv Applied Operating 12405 DATCP Cost Share	-5,500 5,000 0 500 0	0 -11,129 2,200 11,129 0 0 -2,200	-5,500 -11,129 7,200 11,129 500 0 -2,200	.00 -11,129.20 .00 .00 .00 1,000.00	.00 .00 .00 .00 .00	-5,500.00 .0% 01 100.0% 7,200.00 .0% 11,129.21 .0% 500.00 .0% -1,000.00 .0% -2,200.00 .0%
12405 421003 State Aid GPR 12405 421004 State Aid Bonded	-20,000 -30,500	0	-20,000 -30,500	.00 -14,698.30	.00	-20,000.00 .0% -15,801.70 48.2%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12405 593701 Cost Share Payment 12406 Non-Metallic Mining	50,500	0	50,500	22,508.30	.00	27,991.70	44.6%
12406 411100 General Property Taxes 12406 432004 Non-Metallic Permit Fee 12406 432005 Non-Metallic Annual Fee 12406 474175 Highway Billed 12406 531311 Postage & Box Rent 12406 531312 Office Supplies 12406 531348 Educational Supplies 12406 531351 Gas/Diesel 12406 532325 Registration 12406 532335 Meals 12406 532336 Lodging	10,895 0 -9,445 -2,035 60 50 25 50 150 50 200	0 0 0 0 0 0 0	10,895 0 -9,445 -2,035 60 50 25 50 150 200	10,895.04 -2,400.00 -2,620.00 .00 37.53 .00 .00 33.17 .00	.00 .00 .00 .00 .00 .00 .00	$\begin{array}{c}04\\ 2,400.00\\ -6,825.00\\ -2,035.00\\ 22.47\\ 50.00\\ 25.00\\ 16.83\\ 150.00\\ 50.00\\ 200.00 \end{array}$	100.0% .0% 27.7% .0% 62.6% .0% .0% 66.3% .0%
12407 Farmland Easement  12407 481001 Interest & Dividends 12407 531311 Postage & Box Rent 12407 531312 Office Supplies 12407 531313 Printing & Duplicating 12407 571005 Duplicating Allocation 12407 594960 Capital Reserve 12407 699800 Resv Applied Capital	-3,000 30 150 35 5 160,310 -157,530	0 0 0 0 0 -25,480 25,480	-3,000 30 150 35 5 134,830 -132,050	-868.16 2.07 .00 .00 4.62 .00	.00 .00 .00 .00 .00	-2,131.84 27.93 150.00 35.00 .38 134,830.34 -132,050.34	28.9% 6.9% .0% .0% .0% .0%
12408 County Farm  12408 411100 General Property Taxes 12408 482003 County Farm Land Rent 12408 529170 Grounds Keeping Charges 12408 535249 Sundry Repair	98,075 -100,500 425 2,000	0 0 0 0	98,075 -100,500 425 2,000	98,075.04 -100,426.50 818.33 .00	.00 .00 .00	04 -73.50 -393.33 2,000.00	



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GRAND TOTAL	 	 -89,427.53	.00	89,427.53	.0%



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#### REPORT OPTIONS

Field # Total Page Break From Yr/Per: 2020/ 1 Sequence 1 1 N Y To Yr/Per: 2020/12 Sequence 2 9 N N Budget Year: 2020 Sequence 3 0 N N Print totals only: N Sequence 4 0 N Ν Format type: 1 Double space: N Report title: Suppress zero bal accts: Y Amounts/totals exceed 999 million dollars: N FLEXIBLE PERIOD REPORT Roll projects to object: N Print journal detail: N
From Yr/Per: 2019/ 1
To Yr/Per: 2019/ 1
Include budget entries: Y
Incl encumb/liq entries: Y Includes accounts exceeding 0% of budget.
Print Full or Short description: F
Print full GL account: N
Sort by full GL account: N Print Revenues-Version headings: N Sort by JE # or PO #: J Print revenue as credit: Y Detail format option: 1 Print revenue budgets as zero: N Multiyear view: D